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1What are your goals as a team collectively?

Yes we want to accomplish the same thing.

Everyone to learn : Learn good design , prototyping, create user friendly up, learn html css and JavaScript

2 How will you communicate?

We will be using discord to communicate tasks, scheduling etc. while we will be using GitHub to collaborate coding.

What are your expectations regarding the timeliness of responses to emails / forum messages?

Each member is expected to respond within 24 hrs and is responsible for providing a 24hrs notice prior to any absences.

3. What do you expect team members to do prior to each meeting?

Each team member is expected to come prepared by finishing all their assigned work in relation to a meeting.

4. How are you going to structure the work? When will you meet? What process will you use to assign the responsibilities?

We will structure our work by breaking our ideas down in features and assigning it on GitHub. The work will be broken down based on experience and personal preference. If no one is interested on an issue, we pick a random member or collaborate. After each member has completed their feature, we will merge our work together.

We will meet every Tuesday / Thursday at 1030; Monday, Wednesday, Friday after class; Weekends if necessary.

How will the deliverables be submitted? Do you expect all members of the team to have a chance to vet the submission before it goes out? When should the writeup be ready for everyone to review?

The deliverables will be submitted on Github.(Ask Prof).About half of the team members will vet a feature. These members will be selected based on skill levels and experience. The members to vet a feature will be assigned in GitHub through pull request review. The write should be ready 48 hrs prior to due date for and coding work and 24 hrs for any other written work.

5 How will you deal with surprises? What should an individual do when they have a hard time delivering on something they promised either because it was harder than expected or because of an unexpected life event? How will the team respond?

We will deal with surprises by working as a team to come up with a solution. The person with the least amount of work on hand will be assigned to implement the solution. If it’s a high priority surprise, we will collaborate to implement solution.

If an individual has a hard time completing their tasks, they can communicate the issue to the team and we will come up with a solution such swapping task with someone who is better fit to fix the issue or collaborate as a team to complete the task. If we are all not capable, we will ask the professor for assistance.

1. How will you manage turn-taking? How will you ensure that all people contribute to the conversations? How would you ensure that decision making is thorough yet expedient?

We will take turns by going around in a circle to let each member discuss their ideas. Each person gets a certain amount of uninterrupted time to discuss their ideas. If we are stuck on an issue and have come up with multiple equally adequate solutions, we will proceed by taking a vote to select a solution.

7. What are your expectations around the attitude of team members in the weekly meeting, and how you should respond to each other’s ideas?

Interpret after a person has finished expressing their ideas. If you don’t like an idea, tell your team members why and constructive criticism is allowed

* How will you handle conflict? If any member on the team feels that something is not going right on the team, how would they signal it? How will the team respond?

Talk it out between the opponents , if that does not work , talk it our with the group and if that does not work , take it to the prof. Singal it by talking to the entire team if they are comfortable , if not , they can talk it with an individual member who will express it to the rest of the team.

The team is always open to new ideas and will work towards conflict resolution. We could have team suggestion box.

7.What team roles do you think are necessary for success of your project? Who will be assigned which team role? Consider each team member’s strengths and weaknesses, and how team roles can help everyone learn or capitalize on their strengths.

Team leader: Emily: Strong personality : can motivate team members

Team Communication manager: Dylan, laid back , helps with potential conflict

Team Project manager: Brady, Organized and punctual , makes sure everything is on time

Team Document manger: Laren, Experienced : can teach other members in better editing strategies.

Team Senior Developer: Dipesh , Efficient, experienced